

Parents' Guide for Video Appointments



Browse to <https://monkseaton.schoolcloud.co.uk/> (or use the link on the school website)

In order to make video calls you need to have as a minimum:

- a device with a microphone and speaker
- a compatible up-to-date web browser:

iPhone/iPad: Safari

Android: Chrome or Firefox

Windows: Chrome, Firefox or Microsoft Edge (Chromium - [download here](#))

Mac: Safari, Chrome or Firefox

Linux: Chrome or Firefox

We also recommend:

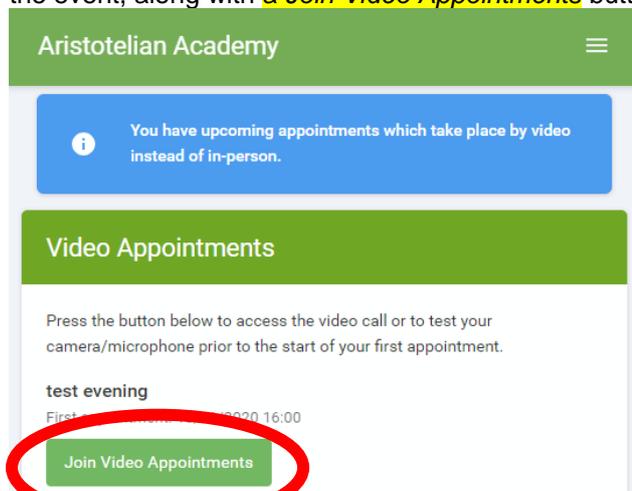
- Using your smartphone for video appointments. If you don't have a smartphone with a front-facing camera, use a laptop or computer with a webcam.
- Using a headset (or earphones with a microphone) to reduce echo.

How to attend your appointments via video call

1. Log in and go to the Evening

On the day of the video appointments (or before, if you want to test your camera and microphone) login to Parents Evening at the usual web address for your school, or click the login link from the bottom of the email confirmation you will have received.

Once logged in you will see a notice that you have upcoming video appointments and under this the details of the event, along with a **Join Video Appointments** button.



Press the button to join your appointment on the day - or to test your camera/microphone at any time.

If you do not press the "Join Video Appointments" button, you will not connect to the call and may miss your appointment

