

Dear Parent/Carer

Your child has been nominated to receive an award at our Presentation Evening which will take place on:

Wednesday 8th October 2025, 6:30pm at the Exchange 1856 (Howard Street, North Shields, NE30 1SE)

Our original date was the 1st of October 2025, however due to Newcastle United's Champions League fixture, we've had to move the date! Apologies for any inconvenience caused.

This award is to recognise the hard work, progress and contribution your child has made during the 2024/25 academic year.

I would be grateful if you could indicate whether you are **able / not able** to attend by asking your child to return the attached reply slip to staff in the **Main Reception or by calling the School Office on 0191 2979700** no later than **Friday 3rd October 2025**.

I would also like to inform you of the following:

- If you are unable to attend, please make necessary arrangements for your child to be present and returned home safely.
- Only **two invitations will be issued per student**. If you would like to request an additional invitation for another family member, please indicate it on the reply slip.
- Students and parents should be present and seated by **6.15pm**.
- The Exchange is a very popular coastal venue with fully licenced bar and restaurant facilities. If you choose to dine prior to the event starting, you can book via their website. **Please note, there will be no food or drinks allowed in the main auditorium between 6:30pm – 8pm.**
- Light refreshments will be served after the event.
- **There is ample free parking behind the Exchange (Norfolk Street), and it is also easily accessible via Metro and bus services.**

We are really looking forward to seeing you on the night of celebration.

Yours faithfully



Mr D Krishnan
Headteacher

Student name _____ Year group _____

We are **able / unable** to attend Monkseaton High School's Presentation Evening at The Exchange in North Shields on Wednesday 8th October 2025 at 6:30pm. We require **1 / 2** seats. (Please circle)

I would / would not like to request 1 additional invitation for another family member.

Signed _____ (Parent /Carer)

The event will be photographed and filmed for use on our website. Please contact us should you have any enquiries.