

29th March 2019

Dear Parent/Carer

As you are now aware, your child has secured a place at Monkseaton High School for September 2019, and it is with great pleasure that I write to welcome you to our school community.

The next few months will be both an exciting and potentially daunting time for students as they come to the end of their time in their current schools and prepare for a new start in September. It is with this in mind that we have planned a number of transition opportunities for our new intake. As a parent myself, I am very aware that moving schools can be unsettling. We have devised a series of events, interactions and meetings to be sure we have as much information as possible about our new students, but more importantly that they themselves have opportunities to get to know us, their peers and their new school.

There are several events taking place that will include all students, and further activities and sessions that have been arranged. The aim is to ensure the needs of all students are met and that we make appropriate provision in advance of them attending full time next year. Mrs Suzette Thompson, Head of Transition and Mr David Walton, Additional Educational Needs Coordinator and SENCo, will be in regular contact with all our feeder schools to ensure that we know as much as possible about our new students, to enable us to make the transition as smooth as possible. During the course of the next term Mrs Thompson and Mr Walton will be going into feeder schools to speak with students where they will have an opportunity to ask any questions.

The main transition days will take place on Tuesday 2nd and Wednesday 3rd July. Students are to arrive at the school at 8:45am **wearing their current school uniform**. On arrival, they will be guided into the Sports Hall. Throughout the day they will take part in a number of activities that will give them a taste and flavour of the school. They will be placed in form groups, which are allocated in liaison with their current school. Students will have been asked if there are any peers they would like to be placed with and we will try to accommodate this as much as possible, however this cannot be guaranteed. We will be in touch again at a later date to give you full details and timings of the days.

We are also holding an information evening on Wednesday 3rd July starting at 5.30pm. There will be a presentation at 5.45pm and an opportunity to see some of the activities students will have been involved with over the transition days. This is an open invitation for parents/carers and students to come to the school for a visit. The evening will be hosted by various members of staff who will explain the transition process for September.

Here at Monkseaton we strive to develop confident and mature young people and involve them in many of our decision making processes. One such example was when we redesigned our school uniform. We consulted students and came up with a design that we feel enables students to be comfortable, expressive, and also wear the name Monkseaton High School with pride. We have high expectations of how our students present themselves and as such, our uniform is an important part of that. You can find details of this and our expectations on our website.

Our uniform supplier will also be here open evening to enable you to try on and purchase uniform. Please note, this is the only supplier that stocks our uniform, any others you may come across are not licensed to do so and do not carry the correct school logo.

If you have any queries regarding the process please do not hesitate to contact Mrs Suzette Thompson, or Mr David Walton via the school office.

We look forward to meeting you and your child and to working in partnership with you as they embark on the next stage of their education journey.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T Crowder', written in a cursive style.

Mrs T Crowder
Headteacher